

Professional Training Guide 2011



MUTUAL SOLUTIONS TAILORED TRAINING

Mutual Solutions offers a suite of specialised training in workers compensation, injury management and occupational health & safety (OHS), focusing on practical solutions for day-to-day situations.

- Developing a return to work program
- Creating effective return to work plans
- Identifying suitable duties
- Engaging with your insurer
- Communicating with NTDs
- Return to work for supervisors and managers
- Ergonomics
- Manual handling
- Effective claims strategies
- Weekly benefits
- Train the trainer

SUPPORTING YOUR PROFESSIONAL DEVELOPMENT

- WorkCover NSW accredited courses
- Occupational health & safety courses
- Injury management & return to work training



Mutual Solutions can tailor training specifically to your environment and needs.

Call us for a quote on 1800 733 824

Courses can be held onsite anywhere around Australia or in our Sydney CBD office.

EMPLOYERS MUTUAL PUBLIC COURSES FACILITATED BY MUTUAL SOLUTIONS**▼ INTRODUCTION TO RETURN TO WORK COORDINATION**

This two day WorkCover NSW accredited course provides Return to Work Coordinators with knowledge about the workers compensation system to enable them to develop and review return to work policies and plans. Employers whose basic tariff premium exceeds \$50,000 annually as well as self insurers, and employers who are insured by a specialised insurer and employ more than 20 workers must have a Return to Work Coordinator who has completed this course.

Fee: \$395
Dates: February 22, 23
May 10,11
August 9,10
November 8,9

▼ ADVANCED RETURN TO WORK COORDINATION

This interactive one day course, accredited by WorkCover NSW, focuses on strategic case management and complex cases.

Fee: \$235
Dates: April 6
September 7

▼ CREATING EFFECTIVE RETURN TO WORK PLANS

The aim of this 4 hour session is to provide practical advice for developing Return to Work Plans. Participants will also be presented with tools to assist them identify suitable duties, develop Return to Work Plans and plan for future upgrades.

Fee: \$160
Dates: May 19
November 22

▼ COMPLEX CASE MANAGEMENT

Complex Case Management is a practical workshop (4 hours in duration) that covers both theoretical and practical components of complex case management, including strategies for managing complex workers compensation claims.

Fee: \$160
Dates: April 12
October 11

▼ OHS CONSULTATION

The objective of this four day course is to develop the knowledge, attitudes and skills of OHS Committee members and OHS Representatives, enabling them to play a consultative role in the workplace health and safety system. This course meets all the requirements for OHS Consultation training as outlined in the NSW OHS Regulation 2001.

Fee: \$560
Dates: April 7,8,14,15
September 22,23, 29,30
December 8,9,15,16

▼ OHS RISK MANAGEMENT FOR SUPERVISORS & MANAGERS

This one day course familiarises Supervisors and Managers with the knowledge and skills necessary to apply risk management principles as an integral part of an effective OHS management system.

Fee: \$200
Dates: March 22
October 19

▼ BULLYING & HARASSMENT

The objective of this 4 hour workshop is to help participants gain a better understanding of what is defined as bullying, how to respond to bullying and the responsibility of the employer to manage bullying in the workplace.

Fee: \$160
Dates: March 8
July 12

▼ IDENTIFYING & MANAGING STRESS IN THE WORKPLACE

Upon completion of this 4 hour session, participants will have the ability to understand, recognise and manage stress in the workplace and how this is covered under Workers Compensation Legislation.

Fee: \$160
Dates: May 24
August 23

Note: All prices include GST

TO REGISTER FOR THE PUBLIC COURSES VISIT:

www.mutualsolutions.com.au or www.employersmutual.com.au

For all other professional training and services call us (toll free) 1800 733 824

